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**CSE3PR - Week 5 Team Meeting Agenda (05/04/19)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Present | Chair | Notes |
| Michael | X |  |  |
| Joel | X |  |  |
| Luis | X | X |  |
| Remi | X |  |  |
| James | X |  | X |

**Sprint Review**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description** | **Notes** |
| 1 | 14 | All | Research and Findings | Feedback from individual research |
| 2 | 7 | Joel/All | Continued Hardware Setup | Status update on setup and current issues |

**Sprint Retrospective**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description/Notes** |
| 3 | 5 | All | Current challenges & problems |
| 4 | 3 | All | Current achievements |
| 5 | 3 | All | What needs to change? |

**Sprint Planning**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description/Notes** |  |
| 6 | 10 | Michael | UI Prototyping - Power BI or other? |  |
| 7 | 5 | All | Sample data |  |
| 8 | 10 | Michael/Joel | What to present in week 8? |  |